

Hello [Agent Name]!

optional: [something positive on/about/for the agent/agency]

[a sentence about your acting background]

[a sentence on what type of roles you excel in/want to be cast as]

[a sentence about what makes you unique]

Here is my Demo Reel: [link to your DemoReel]

[Reference contacts]

Thank you for your consideration,

[Your Name]

[headshot and resume attachment]